

DSV Solutions A/S

Fairs & Exhibitions

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Shipping Instructions for ECET 2017, Berlin (18-21 June)

Venue: Estrel Hotel

1	ROADFREIGHT GROUPAGE & COURIER	ROADFREIGHT PART- & FULL TRAILER (FOR DIRECT STANDDELIVERY)
	Deadline for arrival - 3 workingdays before requested standdelivery	Arrival during official build-up / break-down dates
	WAREHOUSE ADDRESS: FAIREXX c/o Lager PL Spedition "ECET / stand / company name" Wittestrasse 30A DE-13509 Berlin	DELIVERY ADDRESS: Estrel Hotel - for ECET 2017 Ziegrastrasse Entrance via Tor 2 / Gate 2 DE-12057 Berlin <i>Important notice: Please book your time slot for unloading / re-loading to us in advance</i>
2	AIRFREIGHT	
	Please send freight pre-paid to :	TXL (Berlin)
	Deadline for arrival:	4 workingdays before requested standdelivery
	MAWB CONSIGNEE: FAIREXX Logistics for Exhibitions GmbH Marienstrasse 28 DE-12207 Berlin	NOTIFY: FAIREXX, tel: +49 173 2477 818 For exhibition: ECET 2017 Exhibitor / standnumber:
3	SEAFREIGHT	
	Please send freight pre-paid to :	Bremerhaven or Hamburg
	Deadline for arrival:	10 days before standdelivery
	B/L consignee: Carl Hartmann GmbH & Co. KG Oehlemuehlenstrasse 11-13 DE-28195 Bremen	NOTIFY: Carl Hartmann GmbH & Co. KG For exhibition: ECET 2017 Exhibitor / standnumber: <i>Important notice: When possible please ship on express-release Ocean Bill of Lading</i>
4	CASE MARKINGS	
	Please mark all cases clearly as follows:	"Standnumber / company" - <i>please replace with relevant information</i> FAIREXX Logistics for Exhibitions GmbH For exhibition: ECET 2017 1 of ... / 2 of ... / 3 of ... Etc.
5	CUSTOMS FORMALITIES	
	For Shipments outside the EU we require the following documents for customs clearance: <ul style="list-style-type: none"> ✘ 3 originals of proforma invoice / packing list in English, showing weights, sizes, values, description of content and Harmonized Codes (sample attached) ✘ Separate invoices for temporary goods (Exhibits / Standfittings) and final importation (consumables / advertising materials) or send temporary goods by ATA Carnet ✘ If necessary: Certificate of Origin (Form A / EUR.1) / Special certificates (Health / veterinary) 	
6	CONTACT DETAILS	
	Project responsible:	Henrik Glendorf
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All services are rendered according to the DSV Standard Terms and Conditions and the General Conditions of the Nordic Association of Freight Forwarders -

NSAB2015 which can be forwarded upon request